

SECRET

25X1

Copy 5 of 5.

1 December 1955

MEMORANDUM FOR: Finance Division, Accounts Branch

THROUGH : Monetary Branch

SUBJECT : [] - Travel Claim for Period
1 - 31 October 1955

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1. It is requested that subject employee's 144.1 account be credited in the amount of \$138.47 to liquidate his advance account and that a check for \$229.53 be drawn in favor of []. The check should be sent to Room 2010, Quarters EYE, for delivery to payee.

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2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$368.00. This expense is properly chargeable as follows:

<u>TRAVEL ORDER NO.</u>	<u>ALLOTMENT SYMBOL</u>	<u>OBJECT CLASS</u>	<u>AMOUNT</u>
PCS-DCI-Proj 97-56	6-1004-30-010	02.1	\$ 368.00

3. The Security Office has requested that this voucher not be released through normal administrative channels.

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[]
Authorized Certifying Officer
Project Comptroller

Distribution:

1&2 - Addressee

3 - Voucher file

4 - []'s file

5 - Chrono

JHS/ht

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